



January 26, 2023 Minutes –COC Regular Meeting
 Vacaville Unified School District- Held at ESC – 401 Nut Tree RD, Vacaville, CA 95687

Members Present:	Jeff Fletcher	Mary Woo
	Mary Vasquez	David McCallum
	Pamela Olson	
Guest Present:	Maddie Kibriya	
Staff Present:	Dan Banowetz	

ESTABLISH QUORUM/CALL TO ORDER

The meeting was called to order by Mr. Fletcher at 5:58 p.m.

APPROVAL OF AGENDA

A motion was presented by Mr. McCallum and seconded by Ms. Vasquez to approve the agenda as presented. This was carried by a 5-0 vote.

APPROVAL OF MINUTES

A motion was presented by Ms. Olson and seconded by Ms. Vasquez to approve the minutes as submitted. This was carried by a 5-0 vote.

COMMENTS FROM THE FLOOR ON ITEMS NOT ON THE AGENDA

(3-Minute Time Limit Per Individual)

Persons wishing to speak to items not on the agenda are asked to complete “A Request to Speak” card and present it to the Chairperson prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name for the record.

- No comment

COMMENTS FROM THE FLOOR ON ITEMS ON THE AGENDA

(3-Minute Time Limit Per Individual) Persons wishing to speak to items on the agenda are asked to complete “A Request to Speak” card and present it to the Chairperson prior to the meeting. You will be given an opportunity to speak on the subject at the time the item is discussed by the Committee. When you address the Committee, please stand and state your name for the record

- No comment

BUDGET/EXPENDITURE REPORTS

1. Budget Questions: Q: Consultant costs and General Contractor cost the expenses were much higher, does that go back to discovery? A: Some of it is discovery – like wood rot in the music rooms, some is additional projects, like the kindergarten portable with bathroom, and some is due to bids coming in high or added scope. Costs have gone way up with inflation. Q: What caused the increase of the gym project at VHS? A: There were some pipes in ground, asbestos, steel prices went up a lot, bids came in high, all impacted cost. Q: pg. 37 at Vaca Peña why did the price increase? A: Part was due to HVAC work. Q: pg. 64 Hemlock tech budget went to 103,000 – why? A: The original budget was to purchase a new lens for the MP Room projector. The budget was then increased when we purchased all the classroom technology. We did that as an Owner Furnished, Contractor Installed (OFCI) contract. We purchased the equipment early then put the installation out to bid. Q: Why is the Buckingham MP Room not regulation for basketball? A: It is not a gym, it is an MP room and those are not designed specifically for any sports, they are designed for P.E., Rainy days, eating, other school activities. The floor is not a wood floor, as wood floors are expensive to maintain, not required for an MP room. Q: pg 12 – what was the waterline work that created the increase in the budget for Building C? A: Due to revisions to water/utilities during construction in

the kindergarten restrooms, the contractor had to open up walls and locate/determine the route for the new water connection for the plumber to provide water to the hose bib located under the exterior drinking fountain. This was additional scope to the general contractor. Q: pg. 66 -What was the on call tech service that cost \$9,800.25? A: As new technology was added to all the school sites, there have been some issues dealing with existing infrastructure/technology update that is not part of the contractors scope of work to diagnose/fix. This is for on-call services to Consolidated Network Corp to come fix issues ASAP as requested by the district. Q: pg. 75 – Why are closeout fees being paid for Kairos now? A: We pay based on what we expect the project to cost at the beginning, but we pay low because there is no return of fees paid. When the project is finished, the fees are adjusted to the actual expenditure so that we do not overpay fees. Q: CalSHAPE grants – what are they? A: They are for heat, air, and plumbing. We have to go through steps to apply for the grants and the grants are used for air quality and to help districts with HVAC efficiency. We replaced 20 units at Callison over the break with a helicopter from our energy project. It was less expensive to use a helicopter for 4 hours than a crane for 3 days. All 20 were up and running by the time school started after break. There are supply chain issues for getting more units, but more units are planned as soon as we can get them. Q: pg 16 – The money for the 2 gates at Buckingham – are those permanent? A: Yes. Q: pg 35/39 – cost increase of Architects and Engineers – why? A: The projects continued past what was expected, they have more work and still have to attend meetings, so it costs more. Example: The DSA changed the attachment requirement – architect has to work on. Q: Remaining program balance – how much more will there be than the 3.5 million and what will it be spent on? A: It will move out to projects that the Board approved. Some will go to an amendment to the contract for program services on the added projects. It may increase by about 1.2 million as projects close.

- Motion was made by Ms. Olson and seconded by Ms. Vasquez to approve the Budget/Expenditure report as submitted. This was carried by a 5-0 vote.

STAFF REPORT

- a. Hemlock/ACE Improvements Project – The kindergarten building is done and the teacher was moved in on December 22, 2022. There are some small things to do to closeout project.
- b. 100 McClellan Street (Buckingham) Project – The inside punch list work was done over break. The outside will have to wait due to weather. Gutters replaced on front office area. The kitchen is up and operating. Some flooring and electrical done, the countertops were replaced, tile floors waxed. Close to completion.
- c. VHS New Gym Project – There has been an agreement reached with contractor on change orders. The Final Change Order of an extra \$400,000 is going to the Board for approval. There is a small list of punch list items to finish like thresholds. Final walk is tomorrow.
- d. VHS Improvements Project – Moved into music rooms – waiting for casework. Music is in and using rooms. Site decides where music and choir meet. We are waiting for some cabinets.
- e. Alamo/Padan/Vaca Peña Middle Improvements – Most things are done at Vaca Peña and Padan. There are some areas at Padan that need to be fixed due to pooling. There were some work at Alamo done by maintenance done over break to fix sewer line. Shade structures at Alamo and Padan are done. Alamo still needs some work. There is an idea on how to fix the walkways with some engineering- taking it to DSA for approval - may be able to use a metal plate to work on the ADA compliance. We are still pushing for completion and making progress.
- f. Grand Openings/Ribbon Cuttings – The Dally Early Learning Village will have a grand opening on March 15th and in April Buckingham will have their Grand Opening. We will get the date to the group when available.
- g. Will C. Wood High Technology Project – Project moving along, there is a slow down to wait to hear from DSA on how to attach boards to brick. We are on track to finish in Spring. Architect is working on the new Admin Building area – and there is some ADA work going to bid. February 16,

2023 is the bid opening. We have it going out to bid with two alternatives to do as much as possible within budget.

- h. Questions – More about extra projects with remaining funds – 1 is for Vaca Peña Central plant, 2 is for WCW Admin area, 3 is for Security Cameras – we can change guts on existing cameras and use again with new system. New cameras will have capability of being checked from a phone. Technology department is in on decisions for the camera work. When closeouts on projects create more funding, projects will go back to Board for consideration, and contracts will be approved by Board before spent. Q: Are there facilities items on every Board meeting? A: Yes, usually every Board meeting. The bricks are in and the Board would like to recognize Measure A COC members at a future meeting. Q: Are the tripping hazards at Cooper fixed? A: Yes. Q: Measure Q discussion – were any of the COC suggestions mentioned to the committee. A: Somewhat, there are some Board members who would like to discuss it further and a need to make a decision if they would like to go for the 2024 election. There will need to be more people involved on the committee if it is to move forward.

COMMITTEE MEMBER DISCUSSION

- a. Open Discussion – Q: COC memberships – do we need to reapply if they are coming due? A: No need to reapply, we will need to go to the Board for the formal process. Group held discussion on desire for Sports Complex they hope will move forward from the city. Maddie Kabriya of Saboo offered to present information to the COC members to represent their side of project issues. Brief discussion held and President Jeff Fletcher determined that those who wished to stay after regular meeting could do so.

FUTURE BUSINESS

- a. Next Regular Meeting: February 8th – 6:00 p.m.
Location: ESC – 401 Nut Tree RD., Vacaville, CA 95687
- b. Future Agenda Items – None mentioned.

ADJOURNMENT - Adjourn Time: 7:18 p.m.